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| Logo  Description automatically generated  **SOFIA UNIVERSITY „ST. KLIMENT OHRIDSKI “** | | | | | | | | | | |
| **FACULTY OF EDUCATIONAL STUDIES AND THE ARTS** | | | | | | | | | | |
| **ANNUAL REPORT AND ATTESTATION OF PHD STUDENT** | | | | | | | | | | |
| Form of study: | **full-time (F) / part-time (P) / individual form of study (I)**  *delete whichever is inapplicable* | | | | | | | | | |
| Department: | …………………………………………………………………………………………………….………………... | | | | | | | | | |
| 1. First name, middle name(s), last name of the PhD student | …………………………………………………………………………………………………….………………... | | | | | | | | | |
| 2**.** Date of enrolment in the doctoral programme: | …………………………………………………Order № …………………………… as of……………. 20..… | | | | | | | | | |
| 3. Deadline for completion of the doctoral programme: | …………………………………………………………………………………………………….………………... | | | | | | | | | |
| 4.Professional field | …………………………………………………………………………………………………….………………... | | | | | | | | | |
| 5.Doctoral programme | …………………………………………………………………………………………………….………………... | | | | | | | | | |
| 6. Topic of the PhD thesis  Тема на дисертационния труд: | …………………………………………………………………………………………………….……………….../approved by the Academic Council of FESA with record №.................of............20.../ /  ………………………………………………………………………………………………….………………...  утвърдена от Факултетния съвет на ФНОИ в заседание от ……………..протокол №……………..от…………20…г./ | | | | | | | | | |
| 7. Supervisor: | …………………………………………………………………………………………………….………………...  *(academic position, scientific degree*, *first name, middle name(s), last name*) | | | | | | | | | |
| 8.Individual study plan of the PhD student, approved by the Academic Council with record №.... as of ............20... | | | | | | | | | | |
| 9. Additionally approved change of the topic  (in exceptional cases, but not later than 3 months before the expiry date of the PhD)  Допълнително одобрена промяна в темата  (по изключение, но не по-късно от 3 месеца преди крайния срок на докторантурата): | ………………………………………………………………………………………………………………………  approved by the Academic Council of FESA with record №.................of............20.../ and Order of the Rector №.................of............20...  утвърдена от Факултетния съвет на ФНОИ в заседание от ………………. протокол №……от ………………… 20…г. и Заповед на Ректора №.………… от ………………20… г. | | | | | | | | | |
| 10. Annual report and attestation for the period: | от ……………………………………………… до ………………………………………..…………..…..  from ……………………………………………… to ………………………………………..…………..….. | | | | | | | | | |
| *(Mark with X the reported PhD year)* | First year |  | Second year |  | Third year |  | Fourth year / extension |  | Fifth year (individual form of study) |  |

Note: When completing the annual report for a given PhD year, delete all the text and lines that are not applicable to the reporting period, as well as the entire tables for the other reporting periods. Activities carried out shall be reflected accurately and coherently.

**REPORT ON THE FIRST YEAR OF THE PHD**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description and content of the activities1** | **Form/location** | **Curriculum ECTS credits**  (average 60 ECTS per year for F; average 45 ECTS per year for P) | **Period of implementation** | **ECTS credits earned** |
| **І. Training activity** | | | |  |
| A. Preparation and passing the PhD minimum exams in the specialty | Individual work of the PhD student | *Total:*  **30** | *The date and number of the order appointing the committee to conduct the doctoral exam shall be written against each doctoral minimum exam passed.* |  |
| 1. Passing the PhD minimum exam in the specialty: …………………   Examination mark: ……………………. | The examination is organized and conducted by the department to which the PhD student is assigned. | 20 |  |  |
| 1. Passing the PhD exam in foreign language: …………………   Examination mark: ……………………. | The examination is organized and conducted by the Faculty of Classical and Modern Philology. | 10 |  |  |
| B. Preparation and passing examinations in disciplines, forming academic knowledge and competences; disciplines in the scientific field of the PhD and/or disciplines, forming specific research knowledge and competences | The PhD school of FESA | *Total:*  **15**  *(not limited)* | *For each course indicate the winter/summer semester, academic year, and the date and the examination mark, specified in the examination record.* |  |
| 1. Compulsory PhD course - I:   ………………………………………………………  - a course, chosen from Appendix 1, Part I - for training in Bulgarian;  - a course chosen from Appendix 2, Part I - for training in English; | Lectures | 10 |  |  |
| 2. PhD Elective Course - I:  ……………………………………………………….  - a course, chosen from Appendix 1, Part II - for training in Bulgarian;  - a course chosen from Appendix 2, Part II - for training in English; | Lectures or lectures and seminars | 5 |  |  |
| **II. Research activity** | | | |  |
| 1. PhD thesis work   Preparation of the PhD thesis (development of the structure of the PhD thesis; literature review and review of other information sources; preparatory and auxiliary activities related to the PhD thesis - collection and processing empirical materials, etc.; preparation and presentation of separate parts of the PhD thesis to the supervisor, etc.**)**. | Individually and in consultation with the supervisor | *15 ECTS per year for F, 13 ECTS for P, 5 ECTS for I*  (or for the entire period of of the PhD:  40 ECTS for F;  43 ECTS for P;  23 ECTS for I) | *Indicate the period of completion of each of the reported activities.* |  |
| 1)……………………….. |  |  |  |  |
| 2)………………………… |  |  |  |
| 3)………………………… |  |  |  |
| Work on the PhD thesis project, submitted upon enrolment in the **individual form of study** (only for the individual form of study) | Session of the Department | **45** | *Date and number of the minutes of the departmental council for enrolment of the PhD student* |  |
| B. Publication and project activity | Depending on the nature of the specific activity | *For the whole period of the programme – compulsory minimum of 30 ECTS for section Publications on the PhD thesis topic – for all forms of study (F, P, I)* | *Indicate the month/year of publication/completion of each of the reported activities, as well as a link to the information recorded in the Authors database of scientific activities of the SU* |  |
| 1. Publications on the PhD thesis topic   * 1. Studies published in scientific journals, refereed and indexed in world-renowned databases of scientific information   2. Articles and papers, published in scientific journals, refereed and indexed in world-renowned databases of scientific information   3. Published chapter of a collective monograph   4. Studies published in non-refereed peer-reviewed journals or published in edited collective volumes   5. Articles and papers published in non-refereed peer-reviewed journals or published in edited collective volumes |  | 45/n per publication (for p. 1.1)  30/n per publication (for p. 1.2)  20/n per publication (for p. 1.3)  15/n per publication (for p. 1.4)  10/n per publication (for p. 1.5) |  |  |
| * 1. 2. Participation with papers in scientific forums   2. 2.1. Participation in a scientific forum in the country   3. 2.2. Participation in a scientific forum abroad |  | 5/n per participation/report (for p. 2.1.)  10 /n per participation/report (for p. 2.2.) |  |  |
| 3. Participation in scientific and applied projects   * 1. 3.1. Participation in a university/faculty research or applied science project   2. 3.2. Participation in a national scientific or applied project   3. 3.3. Participation in an international scientific and applied project |  | 10 per participation (for 3.1.)  15 per participation (for 3.2.)  20 per participation (for 3.3.) |  |  |
| **III. Teaching activities** (after passing the PhD minimum exams) | Depending on the nature of the specific activity | *Compulsory* ***3 ECTS*** *for (F), optional for (P) and (I) for the whole period of the PhD* | *Indicate date/ period of completion of each of the completed activities.* |  |
| * + - 1. Assignment of university teaching activities to full-time PhD students (up to 45 hours per academic year without payment)       2. Supporting work with graduates       3. Assisting the supervisor/tutor in the preparation of methodological materials related to the university teaching process       4. Assisting the supervisor in conducting semester examinations   5. PhD student's extra-university academic activity (participation as a lecturer in trainings, courses, seminars, workshops, etc.; methodological activity in educational and social institutions, etc.) |  | 1 credit for 30 hours for p. 1 and 5;  1 credit per year for p. 2 and 4;  1 credit per activity per year for p. 3 |  |  |
| **IV. Additional acitivites** | Depending on the nature of the specific activity | *Compulsory 2 ECTS for the whole period of the PhD* | *Indicate date / period for each of the completed activities* |  |
| 1. Participation in the sessions of the departmental council, where issues related to the doctoral studies are discussed  2. Participation in university and faculty committees  3. Assignment of administrative work (participation as a invigilator in semester examinations in disciplines conducted by their supervisor; in state written examinations in the Faculty, PhD entrance exams, etc.)  4. Participation in organizing and conducting seminars, meetings, conferences and other initiatives of the faculty or department  5. Participation in an artistic performance |  | 1 credit per year for p. 1 and 3;  1 credit for participation in a committee – p. 2;  2 credits per activity for p. 4;  1 credit per activity for p. 5 |  |  |
| **TOTAL ECTS CREDITS FOR THE FIRST YEAR OF THE PHD** | | | |  |

**REPORT ON THE SECOND YEAR OF THE PHD**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description and content of the activities** | **Form/location** | **Curriculum ECTS credits**  (average 60 ECTS per year for F; average 45 ECTS per year for P) | **Period of implementation** | **ECTS credits earned** |
| 1. **Training activity** | | | |  |
| A. Preparation and passing examinations in disciplines, forming academic knowledge and competences; disciplines in the scientific field of the PhD and/or disciplines, forming specific research knowledge and competences | The PhD school of FESA | *Total:*  **15**  *(not limited;*  *0 for I, if the ECTS are already earned during the first year)* | *For each course indicate the winter/summer semester, academic year, and the date and the examination mark, specified in the examination record.* |  |
| 1. Compulsory PhD course - II **only for full-time and part-time PhD students**:  ………………………………………………………  - a course, chosen from Appendix 1, Part I - for training in Bulgarian;  - a course chosen from Appendix 2, Part I - for training in English; | Lectures | 10 |  |  |
| 2. PhD Elective Course – II **only for full-time and part-time PhD students**:  ………………………………………………………  - a course, chosen from Appendix 1, Part I - for training in Bulgarian;  - a course chosen from Appendix 2, Part I - for training in English; | Lectures or lectures and seminars | 5 |  |  |
| **II. Research activity** | | | |  |
| А. PhD thesis work  Preparation of the PhD thesis (development of the structure of the PhD thesis; literature review and review of other information sources; preparatory and auxiliary activities related to the PhD thesis - collection and processing empirical materials, etc.; preparation and presentation of separate parts of the PhD thesis to the supervisor, etc.**)**. | Individually and in consultation with the supervisor | *15 ECTS per year for F, 13 ECTS for P, 5 ECTS for I*  (or for the entire period of of the PhD: 40 ECTS for F;  43 ECTS for P;  23 ECTS for I) | *Indicate the period of completion of each of the reported activities.* |  |
| 1)……………………….. |  |  |  |  |
| 2)………………………… |  |  |  |
| 3)………………………… |  |  |  |
| B. Publication and project activity | Depending on the nature of the specific activity | *For the whole period of the programme – compulsory minimum of 30 ECTS for section Publications on the PhD thesis topic – for all forms of study (F, P, I)* | *Indicate the month/year of publication/completion of each of the reported activities, as well as a link to the information recorded in the Authors database of scientific activities of the SU* |  |
| 1. Publications on the PhD thesis topic  1.1. Studies published in scientific journals, refereed and indexed in world-renowned databases of scientific information  1.2. Articles and papers, published in scientific journals, refereed and indexed in world-renowned databases of scientific information  1.3. Published chapter of a collective monograph  1.4. Studies published in non-refereed peer-reviewed journals or published in edited collective volumes  1.5. Articles and papers published in non-refereed peer-reviewed journals or published in edited collective volumes |  | 45/n per publication (for p. 1.1)  30/n per publication (for p. 1.2)  20/n per publication (for p. 1.3)  15/n per publication (for p. 1.4)  10/n per publication (for p. 1.5) |  |  |
| * 1. 2. Participation with papers in scientific forums   2. 2.1. Participation in a scientific forum in the country   3. 2.2. Participation in a scientific forum abroad |  | 5/n per participation/report (for p. 2.1.)  10 /n per participation/report (for p. 2.2.) |  |  |
| * 1. 3. Participation in scientific and applied projects   2. 3.1. Participation in a university/faculty research or applied science project   3. 3.2. Participation in a national scientific or applied project   4. 3.3. Participation in an international scientific and applied project |  | 10 per participation (for 3.1.)  15 per participation (for 3.2.)  20 per participation (for 3.3.) |  |  |
| **III. Teaching activities** (after passing the PhD minimum exams) | Depending on the nature of the specific activity | *Compulsory* ***3 ECTS*** *for (F), optional for (P) and (I) for the whole period of the PhD* | *Indicate date/ period of completion of each of the completed activities.* |  |
| * + - 1. Assignment of university teaching activities to full-time PhD students (up to 45 hours per academic year without payment)       2. Supporting work with graduates       3. Assisting the supervisor/tutor in the preparation of methodological materials related to the university teaching process       4. Assisting the supervisor in conducting semester examinations       5. PhD student's extra-university academic activity (participation as a lecturer in trainings, courses, seminars, workshops, etc.; methodological activity in educational and social institutions, etc.) |  | 1 credit for 30 hours for p. 1 and 5;  1 credit per year for p. 2 and 4;  1 credit per activity per year for p. 3 |  |  |
| **IV. Additional acitivites** | Depending on the nature of the specific activity | *Compulsory 2 ECTS for the whole period of the PhD* | *Indicate date / period for each of the completed activities* |  |
| 1. Participation in the sessions of the departmental council, where issues related to the doctoral studies are discussed  2. Participation in university and faculty committees  3. Assignment of administrative work (participation as a invigilator in semester examinations in disciplines conducted by their supervisor; in state written examinations in the Faculty, PhD entrance exams, etc.)  4. Participation in organizing and conducting seminars, meetings, conferences and other initiatives of the faculty or department  5. Participation in an artistic performance |  | 1 credit per year for p. 1 and 3;  1 credit for participation in a committee – p. 2;  2 credits per activity for p. 4;  1 credit per activity for p. 5 |  |  |
| **TOTAL ECTS CREDITS FOR THE SECOND YEAR OF THE PHD** | | | |  |

**REPORT ON THE THIRD YEAR OF THE PHD**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description and content of the activities** | **Form/location** | **Curriculum ECTS credits**  (average 60 ECTS per year for F; average 45 ECTS per year for P) | **Period of implementation** | **ECTS credits earned** |
| **II. Research activity** | | | |  |
| А. PhD thesis work  Preparation of the PhD thesis (development of the structure of the PhD thesis; literature review and review of other information sources; preparatory and auxiliary activities related to the PhD thesis - collection and processing empirical materials, etc.; preparation and presentation of separate parts of the PhD thesis to the supervisor, etc.**)**. | Individually and in consultation with the supervisor | *15 ECTS per year for F, 13 ECTS for P, 5 ECTS for I*  (or for the entire period of of the PhD: 40 ECTS for F;  43 ECTS for P;  23 ECTS for I) | *.*  *Indicate the period of completion of each of the reported activities.* |  |
| 1) ……………………….. |  |  |  |  |
| 2) ………………………… |  |  |  |  |
| 3)………………………… |  |  |  |
|  |  |  |  |
| Preliminary version of the completed PhD thesis submitted to the supervisor and prepared for discussion at the Departmental Council for **full-time PhD students and for individual form of study** |  | 15 |  |  |
| B. Publication and project activity | Depending on the nature of the specific activity | *For the whole period of the programme – compulsory minimum of 30 ECTS for section Publications on the PhD thesis topic – for all forms of study (F, P, I)* | Indicate the month/year of publication/completion of each of the reported activities, as well as a link to the information recorded in the Authors database of scientific activities of the SU |  |
| 1. Publications on the PhD thesis topic  1.1. Studies published in scientific journals, refereed and indexed in world-renowned databases of scientific information  1.2. Articles and papers, published in scientific journals, refereed and indexed in world-renowned databases of scientific information  1.3. Published chapter of a collective monograph  1.4. Studies published in non-refereed peer-reviewed journals or published in edited collective volumes  1.5. Articles and papers published in non-refereed peer-reviewed journals or published in edited collective volumes |  | 45/n per publication (for p. 1.1)  30/n per publication (for p. 1.2)  20/n per publication (for p. 1.3)  15/n per publication (for p. 1.4)  10/n per publication (for p. 1.5) | *Indicate the month/year of publication/completion of each of the reported activities* |  |
| * 1. 2. Participation with papers in scientific forums   2. 2.1. Participation in a scientific forum in the country   3. 2.2. Participation in a scientific forum abroad |  | 5/n per participation/report (for p. 2.1.)  10 /n per participation/report (for p. 2.2.) |  |  |
| 3. Participation in scientific and applied projects   * 1. 3.1. Participation in a university/faculty research or applied science project   2. 3.2. Participation in a national scientific or applied project   3.3. Participation in an international scientific and applied project |  | 10 per participation (for 3.1.)  15 per participation (for 3.2.)  20 per participation (for 3.3.) |  |  |
| **III.Teaching activities** | Depending on the nature of the specific activity | *Compulsory* ***3 ECTS*** *for (F), optional for (P) and (I) for the whole period of the PhD* | *Indicate date/ period of completion of each of the completed activities.* |  |
| * + - 1. Assignment of university teaching activities to full-time PhD students (up to 45 hours per academic year without payment)       2. Supporting work with graduates       3. Assisting the supervisor/tutor in the preparation of methodological materials related to the university teaching process       4. Assisting the supervisor in conducting semester examinations       5. PhD student's extra-university academic activity (participation as a lecturer in trainings, courses, seminars, workshops, etc.; methodological activity in educational and social institutions, etc.) |  | 1 credit for 30 hours for p. 1 and 5;  1 credit per year for p. 2 and 4;  1 credit per activity per year for p. 3 |  |  |
| **IV. Additional acitivites** | Depending on the nature of the specific activity | *Compulsory 2 ECTS for the whole period of the PhD* | *Indicate date / period for each of the completed activities* |  |
| 1. Participation in the sessions of the departmental council, where issues related to the doctoral studies are discussed  2. Participation in university and faculty committees  3. Assignment of administrative work (participation as a invigilator in semester examinations in disciplines conducted by their supervisor; in state written examinations in the Faculty, PhD entrance exams, etc.)  4. Participation in organizing and conducting seminars, meetings, conferences and other initiatives of the faculty or department  5. Participation in an artistic performance |  | 1 credit per year for p. 1 and 3;  1 credit for participation in a committee – p. 2;  2 credits per activity for p. 4;  1 credit per activity for p. 5 |  |  |
| **V. PhD thesis defense** | | **30** | Indicate the date of the preliminary and public defense proceedings and number of the record |  |
| 1. Conducting a preliminary discussion of the PhD thesis at the department, followed by a decision of the Academic Council public defense procedure to be initiated |  | 15 |  |  |
| 1. Public defense |  | 15 |  |  |
| **TOTAL ECTS CREDITS FOR THE THIRD YEAR OF THE PHD** | | | |  |
| **Total for the three years of the full-time doctoral programme:** *(minimum 180)*  **Total for the three years of the individual form of studies:** *(minimum 180)* | | | |  |

**REPORT ON THE FOURTH YEAR OF THE PHD**

*(For part-time and individual form of study, or in the case of extension of the PhD with decision of the Academic Council of FESA)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description and content of the activities** | **Form/location** | **Curriculum ECTS credits** | **Period of implementation** | **ECTS credits earned** |
| 1. **Research activity** | | | |  |
| А. PhD thesis work  Preparation of the PhD thesis (development of the structure of the PhD thesis; literature review and review of other information sources; preparatory and auxiliary activities related to the PhD thesis - collection and processing empirical materials, etc.; preparation and presentation of separate parts of the PhD thesis to the supervisor, etc.**)**. | Individually and in consultation with the supervisor | 10 ECTS per year for P  5 ECTS per year for I | *.Indicate the period of completion of each of the reported activities* |  |
| 1. ……………………….. |  |  |  |  |
| 1. ………………………… |  |  |  |
| 1. ………………………… |  |  |  |
| Preliminary version of the completed PhD thesis submitted to the supervisor and prepared for discussion at the Departmental Council |  | 15 |  |  |
| B. Publication and project activity | Depending on the nature of the specific activity | *For the whole period of the programme – compulsory minimum of 30 ECTS for section Publications on the PhD thesis topic – for all forms of study (F, P, I)* | Indicate *the month/year of publication/completion of each of the reported activities, as well as a link to the information recorded in the Authors database of scientific activities of the SU* |  |
| 1. Publications on the PhD thesis topic   * 1. Studies published in scientific journals, refereed and indexed in world-renowned databases of scientific information   2. Articles and papers, published in scientific journals, refereed and indexed in world-renowned databases of scientific information   3. Published chapter of a collective monograph   4. Studies published in non-refereed peer-reviewed journals or published in edited collective volumes   5. Articles and papers published in non-refereed peer-reviewed journals or published in edited collective volumes |  | 45/n per publication (for p. 1.1)  30/n per publication (for p. 1.2)  20/n per publication (for p. 1.3)  15/n per publication (for p. 1.4)  10/n per publication (for p. 1.5) |  |  |
| 2. Participation with papers in scientific forums  2.1. Participation in a scientific forum in the country  2.2. Participation in a scientific forum abroad |  | 5/n per participation/report (for p. 2.1.)  10 /n per participation/report (for p. 2.2.) |  |  |
| 3. Participation in scientific and applied projects  3.1. Participation in a university/faculty research or applied science project  3.2. Participation in a national scientific or applied project  3.3. Participation in an international scientific and applied project |  | 10 per participation (for 3.1.)  15 per participation (for 3.2.)  20 per participation (for 3.3.) |  |  |
| **III. Teaching activities** | Depending on the nature of the specific activity | *Compulsory* ***3 ECTS*** *for (F), optional for (P) and (I) for the whole period of the PhD* | *Indicate date/ period of completion of each of the completed activities.* |  |
| * + - 1. Assignment of university teaching activities to full-time PhD students (up to 45 hours per academic year without payment)       2. Supporting work with graduates       3. Assisting the supervisor/tutor in the preparation of methodological materials related to the university teaching process       4. Assisting the supervisor in conducting semester examinations       5. PhD student's extra-university academic activity (participation as a lecturer in trainings, courses, seminars, workshops, etc.; methodological activity in educational and social institutions, etc.) |  | 1 credit for 30 hours for p. 1 and 5;  1 credit per year for p. 2 and 4;  1 credit per activity per year for p. 3 |  |  |
| **IV. Additional acitivites** | Depending on the nature of the specific activity | *Compulsory 2 ECTS for the whole period of the PhD* | *Indicate date / period for each of the completed activities* |  |
| 1. Participation in the sessions of the departmental council, where issues related to the doctoral studies are discussed  2. Participation in university and faculty committees  3. Assignment of administrative work (participation as a invigilator in semester examinations in disciplines conducted by their supervisor; in state written examinations in the Faculty, PhD entrance exams, etc.)  4. Participation in organizing and conducting seminars, meetings, conferences and other initiatives of the faculty or department  5. Participation in an artistic performance |  | 1 credit per year for p. 1 and 3;  1 credit for participation in a committee – p. 2;  2 credits per activity for p. 4;  1 credit per activity for p. 5 |  |  |
| **V. PhD thesis defense** | | **30** | *Indicate the date of the preliminary and public defense proceedings and number of the record* |  |
| 1. Conducting a preliminary discussion of the PhD thesis at the department, followed by a decision of the Academic Council public defense procedure to be initiated |  | 15 |  |  |
| 1. Public defense |  | 15 |  |  |
| **Total for the four years of the PhD: ... ECTS** *(minimum 180)* | | | |  |

**REPORT ON THE FIFTH YEAR OF THE PHD**

**(Only for individual form of study or in the case of an extension of the PhD for part-time PhD students***)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description and content of the activities**  *(delete the lines where no activities are scheduled)* | **Form** | **ECTS credits** | **Period of implementation** | **ECTS credits earned** |
| 1. **Research activity** | | | |  |
| 1. PhD thesis work   Preparation of the PhD thesis (development of the structure of the PhD thesis; literature review and review of other information sources; preparatory and auxiliary activities related to the PhD thesis - collection and processing empirical materials, etc.; preparation and presentation of separate parts of the PhD thesis to the supervisor, etc.**)**. | Individually and in consultation with the supervisor | *3 ECTS for the fifth year for I* | *Indicate the period of completion of each of the reported activities* |  |
| 1. ……………………….. |  |  |  |  |
| 1. ………………………… |  |  |  |
| 1. ………………………… |  |  |  |
| Preliminary version of the completed PhD thesis submitted to the supervisor and prepared for discussion at the Departmental Council |  | 15 |  |  |
| B. Publication and project activity | Depending on the nature of the specific activity | *For the whole period of the programme – compulsory minimum of 30 ECTS for section Publications on the PhD thesis topic – for all forms of study (F, P, I)* | Indicate the month/year of publication/completion of each of the reported activities, as well as a link to the information recorded in the Authors database of scientific activities of the SU |  |
| 1. Publications on the PhD thesis topic   * 1. Studies published in scientific journals, refereed and indexed in world-renowned databases of scientific information   2. Articles and papers, published in scientific journals, refereed and indexed in world-renowned databases of scientific information   3. Published chapter of a collective monograph   4. Studies published in non-refereed peer-reviewed journals or published in edited collective volumes   5. Articles and papers published in non-refereed peer-reviewed journals or published in edited collective volumes |  | 45/n per publication (for p. 1.1)  30/n per publication (for p. 1.2)  20/n per publication (for p. 1.3)  15/n per publication (for p. 1.4)  10/n per publication (for p. 1.5) |  |  |
| 2. Participation with papers in scientific forums  2.1. Participation in a scientific forum in the country  2.2. Participation in a scientific forum abroad |  | 5/n per participation/report (for p. 2.1.)  10 /n per participation/report (for p. 2.2.) |  |  |
| 3. Participation in scientific and applied projects  3.1. Participation in a university/faculty research or applied science project  3.2. Participation in a national scientific or applied project  3.3. Participation in an international scientific and applied project |  | 10 per participation (for 3.1.)  15 per participation (for 3.2.)  20 per participation (for 3.3.) |  |  |
| **IV. Additional acitivites** | Depending on the nature of the specific activity | *Задължителни* ***2 ECTS*** *кредита за целия период на докторантурата*  *Compulsory 2 ECTS for the whole period of the PhD* | *Indicate date / period for each of the completed activities* |  |
| 1. Participation in the sessions of the departmental council, where issues related to the doctoral studies are discussed  2. Participation in university and faculty committees  3. Assignment of administrative work (participation as an invigilator in semester examinations in disciplines conducted by their supervisor; in state written examinations in the Faculty, PhD entrance exams, etc.)  4. Participation in organizing and conducting seminars, meetings, conferences and other initiatives of the faculty or department  5. Participation in an artistic performance |  | 1 credit per year for p. 1 and 3;  1 credit for participation in a committee – p. 2;  2 credits per activity for p. 4;  1 credit per activity for p. 5 |  |  |
| **V. PhD thesis defense** | | **30** |  |  |
| 1. Conducting a preliminary discussion of the PhD thesis at the department, followed by a decision of the Academic Council public defense procedure to be initiated |  | 15 |  |  |
| 2. Public defense |  | 15 |  |  |
| **Total for the five years of individual form of study: … ECTS** *(minimum 180)* | | | |  |

**ATTESTATION OF THE PHD STUDENT**

**1. EVALUATION AND RECOMMENDATIONS OF THE SUPERVISOR FOR THE PERFORMANCE OF THE PHD STUDENT DURING THE REPORTING PERIOD**

*(In case of a negative attestation the supervisor's detailed argumentation is required)*

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Regarding the annual attestation by the aC, according to Art. 41 (2) of the Rules On The Conditions and Procedure for Acquiring Science Degrees and Holding Academic Positions in Sofia University “St. Kliment Ohridski”, the annual report of the PhD student is required to contain the profile of the PhD student in the information system for the scientific activity of Sofia University "St. Kliment Ohridski" - "The Authors", which must reflect all the scientific contributions, specified in his/her report. Only the scientific contributions, for which there are dedicated areas in the information system for the scientific activity of the SU, are taken into account.

**2.CONFIRMATION BY THE SUPERVISOR THAT THE SCIENTIFIC CONTRIBUTIONS OF THE PHD STUDENT, SPECIFIED IN THIS REPORT, ARE REFLECTED IN THE INFORMATION SYSTEM FOR THE SCIENTIFIC ACTIVITY OF SU "ST. KLIMENT OHRIDSKI" AND ARE COHERENTLY OUTLINED IN ANNEX 1.** *The PhD student's profile in the information system for the scientific activity of Sofia University "St. Kliment Ohridski2" is an integral part of the Annual Report and Attestation of the PhD student*.

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**3. ATTESTATION - ASSESSMENT OF THE SUPERVISOR FOR THE PHD STUDENT'S PERFORMANCE**

|  |  |  |  |
| --- | --- | --- | --- |
| POSITIVE |  | NEGATIVE |  |

**4. CONFIRMATION BY THE SUPERVISOR FOR THE COMPLETION OF THE ACTIVITIES IN THE MODULES AND EARNED CREDITS SET OUT IN THE PHD STUDENT'S INDIVIDUAL PLAN FOR THE ENTIRE PERIOD OF THE PHD** *(to be completed when reporting on the final year of the PhD - at the end of the third year for full-time PhD students; at the end of the fourth year for part-time PhD students and full-time PhD students with extension; at the end of the fifth year for individual form of study (if the PhD has not been completed earlier), and for part-time PhD students with extension)*

**…………………………………………………………………………………………………………………………….**

**…………………………………………………………………………………………………………………………….**

**Date:………………………20……….**

**PhD student:** ………………….…………………..

(…………………………)

**Supervisor:** …………………………..

(…………………………)

**Head of Department:** ……………………….…

(…………………………)

The attestation has been discussed and accepted at a session of the Departmental Council, record №............ as of.........................

The attestation has been discussed and accepted at a session of the Academic Council, record No. .............................. as of........................